



## **RFQ – AGENCY SOLICITATION SPECIFICATIONS**

**HEADER: RFQ23001597**

### **SECTION A. BACKGROUND**

The State of RI (Department of Administration) owns and operates 14 fuel depots that dispense 1.5 million gallons of gasoline and diesel annually. The fuel depots support a fleet of 900 light duty vehicles. Eleven of the States fuel depots have 12,000 gallon above ground storage tanks with split compartments. Each compartment stores 6000 gallons. The state's other three locations have under ground storage tanks. All 14 fuel depot locations are supported by Gasboy Fuel Management Systems and a Veeder root tank monitoring system. Gasboy, Wayne, and Bennet are the fuel dispensers currently in use at the various fuel depot locations statewide.

### **SECTION B: SCOPE OF WORK AND REQUIREMENTS**

State Fleet Operations is seeking competitive bids for the service and maintenance of the fuel depot dispensing systems at the State's fourteen (14) fueling locations statewide. Service requirements will be on an as needed and emergency basis to ensure the availability of fuel to all State agencies 24 hours a day, 7 days a week.

The successful vendor will be required to service all existing fuel dispensers (gasoline and diesel) to include:

- Repair and replacement of motors and pumps
- Repair and replacement of registers
- Replacement of hoses, nozzles, breakaways, hose retractors, and swivels.
- Wiring
- General operational maintenance per State Fleet Operations

Successful vendor must comply with all regulatory conditions.

Solicitation requirements set forth in specifications are an integral part of the bid documents for use in evaluating the qualifications of vendors capabilities as it relates to this project and is part of the bid submission itself. At time of tentative selection, the apparent low bidder may be invited to a scope review meeting regarding information provided with their proposal. Failure of the announced low numerical bidder to respond with information required (see below) may disqualify that bidder from further consideration as a bidder on this Project.

Include with bid submission:

1. Provide at least 2-3 years of references.
2. Should have at least 5 years' experience in the petroleum field.
3. List some of your company's current contracts. Provide names and contact phone numbers.

End.